

File No. DGT-MIS011/1/2018-O/o DIR (TC)
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training

1st Floor, CIRTES Building,
Pusa Campus, Pusa, New Delhi-110012
Dated: 08.09.2020

To,
All Principal Secretaries/Additional Chief Secretaries
(dealing with Craftsman Training Scheme)

Sub:- Advisory on re-opening of ITIs after lockdown-reg.

Sir/Madam,

In reference to Ministry of Home Affairs order No: 40-3/2020-DM-I(A) (No. (1)(i)(d)) dated 29.08.2020, It has been decided that the Industrial Training Institutes will re-open and resume training activities in the Institute from 21st September, 2020 after lockdown due to COVID 19.

2. It is estimated that about 200 - 250 hours of training will need to be covered for completing the curriculum. In view of the varying field contexts, social distancing requirements and also constraints of capacity and physical space, with staggered time three concurrent batches may be called as follows: -
 - a. All 6 months,, 1year course and 2nd year of 2-year course from 21st September, 2020 onwards so that their examinations can be conducted from the first week of November, 2020.
 - b. All 1st year of 2-year course from 1st October, 2019 onwards and once their training course for first year is over than the training for second year be started from 10th November, 2020 by giving them provisional admissions to the second year. The examinations are proposed for first year after conclusion of 2(a) in the month of December 2020.

- c. Wherever, the staggered onsite classes are not possible, the classes and workshops for newly admitted trainees for academic session 2020-21 & 2020-22 may be started online from 21st September onwards. The digital learning website of DGT – Bharat Skills will have revamped blended learning material for six high demand courses and e learning material for all the other courses.
3. State Directorates shall ensure that, all ITIs must complete the syllabus before examination. In case if there is any constraint on space for maintaining social distancing, States are advised to issue relevant directions to all ITIs (Government and Private) for resumption of training. It is the responsibility of State and institutes for resuming training by taking all necessary precautions and complete syllabus by conducting classes on Saturday, Sunday and during holidays before examination.
4. States Directorates/UTs as well as ITIs shall follow Ministry of Home Affairs (MHA) and Ministry of Health and Family Welfare (MoHFW) guidelines issued from time-to-time, as well as take into consideration local contextualities into consideration for initiating the training. The draft SOP for ITIs can be seen on the website of DGT, and will be mailed to you after finalization of it by the MOHFW. The advisory to be followed and get Institutes prepared to start training activities is annexed herewith.

Yours Sincerely



(Deepankar Mallick)
Deputy Director General

Encl: Annexure

Copy to:-

1. Sr PPS to DG/AS, DGT New Delhi.
2. All State Directors (dealing with Craftsman Training)
2. All RDSDE's.

Advisory on re-opening of Industrial Training Institute

Sensitize District Administration: State Governments shall sensitize the District Administration and local Government authorities to extend support to ITIs as and when required. District Administration/local Government authorities shall also make regular visits to ITIs at frequent intervals to keep watch on the health condition of students as well as staff and take immediate action in case if any COVID positive case comes in to their knowledge.

Orientation to all Principals: State Government shall organize orientation program to all ITI Principals through Video Conference (VC) to sensitize them on steps to be followed when it is to be re-opened after lock down including complete sanitization of institute premises, providing hand sanitizers as well as thermal scanning provision at each entry point viz. Admin block, Class room area, workshop area, common areas, display of posters on social distancing, helpline numbers of hospitals and precautions to be taken during COVID-19 in all the ITIs.

Staggered timing for students: In order to maintain social distancing, ITIs shall follow staggered timings, and students of either one year course or two years course whose final exams are due in 2020 may be given preference in attending training classes (theory/practical) to complete the training by 31st October, 2020. ITIs shall also allow remaining students after watching the situation for at least two weeks, so that all the students can complete training before the examination which may be tentatively from 2nd November, 2020.

ITI premises used as Quarantine Centre: As many ITIs are being used as quarantine centers by District Administration, and if they were not handed over back

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to ITI management/authorities by 21st September, 2020 students of those ITIs shall be allowed to undergo training in nearby ITIs (Govt/Pvt) without any extra fee by students.

Reporting Weekly attendance: State Government shall report to DGT on weekly basis, attendance of students ITI wise, trade wise in the Google link shared bellow. All State Governments shall report on every Friday by 12 noon.

https://docs.google.com/spreadsheets/d/1XsECF3e5h7kjVi0gM_PiISkRL16l1i97d2R44yOSWgM/edit?usp=sharing

Training for students admitted for Session 2020-21/22: In order to maintain social distancing, students admitted for session 2020-21/22 shall be allowed to attend online classes for theory subjects till the completion of examination of previous batch students, and after that practical training shall be compensated as per syllabus.

Strict Monitoring of Activities : All Guidelines issued from time to time by Ministry of Home Affairs, Ministry of Health & Family Welfare.

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