

RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION

EMI Campus, J 8 A, Jhalana Institutional Area, Jaipur

Website: www.rajasthanlivihoods.org

No./RSLDC/Skills/ELSTP-PC/2016-17/6667-78

Date: ...11... August, 2016

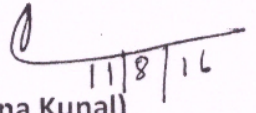
Circular No. 3-/2016 (ELSTP-MIS)

Subject: Guidelines regarding capturing of attendance on MIS Server and release of payments

The capturing of full attendance on the MIS server on the same date has been found delayed on the part of some PIAs/TPs. This may have happened due to the transition phase of new MIS or due to lack of awareness of new MIS among PIAs/TPs. RSLDC has, therefore, considered this matter and following decisions have been taken to streamline the attendance based payment process:

1. From 01.09.2016, all payments related to training will be linked to the attendance recorded on MIS server on real time basis. All issues related to biometric machine malfunctioning, their networking and web-service related issues shall be the sole responsibility of the Training Partners. In case of any deviation, the due diligence procedures will be adhered to and would be dealt strictly on case to case basis post approval/direction of MD, RSLDC.
2. For the current cases, as the Training partners were not fully informed about the operationalisation of new system and no deduction mechanism was earlier designed and given the fact that MIS is under stabilization, PIAs/TPs are allowed for attendance records based on existing system up to cut off date of 01.09.2016.

All concerned PIAs/TPs are directed to adhere to the above mentioned timelines, failing which appropriate decision will be taken by RSLDC.


(Krishna Kunal)
Managing Director

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Copy to the following for information and necessary action:-

1. PS to Chairman, RSLDC
2. PS to MD, RSLDC