

DGE&T-19(4)/ 2012-CD  
Government of India  
Ministry of Labour & Employment  
Directorate General of Employment & Training

Shram Shakti Bhawan, New Delhi

Dated: 25<sup>th</sup> October, 2012

~~25<sup>th</sup> Oct~~  
1<sup>st</sup> Nov

To

1. Secretaries/ Principal Secretaries of all the State Govts. / UT Administrations dealing with Vocational Training
2. Directors dealing with Vocational Training of all States/ UT Administrations
3. Director, ATI Chennai, Hyderabad, Mumbai, Kolkata, Kanpur, Ludhiana, CSTARI Kolkata, ATI (EPI) Hyderabad & Dehradun, FTI Bangalore & Jamshedpur and NIMI Chennai
4. RDAT Kanpur, Mumbai, Kolkata, Chennai, Faridabad & Hyderabad

**Subject: Granting Affiliation from NCVT to Government & Private ITIs for limited period of time of five years - reg.**

Sir/Madam,

40<sup>th</sup> meeting of the National Council for Vocational Training (NCVT) under the Chairmanship of Hon'ble Minister of Labour & Employment was held on 16<sup>th</sup> December, 2011. Granting affiliation with NCVT for limited time period to Government & Private ITIs was discussed vide Agenda ITEM No. 4003.2 in the meeting. The issue was deliberated in detail and it was unanimously agreed to grant affiliation for limited period of time of five years, so that regular inspections are carried out and quality is maintained.

2. The council approved the proposal to grant affiliation to Government and Private ITIs, which will be valid for a period of five years from the date of affiliation. In this context, following guidelines were also approved:

- i. No affiliation will be permanent.
- ii. After every 5 years, the institute will be inspected afresh for trades/ units to be affiliated and granted fresh affiliation after the fulfilment of all norms.
- iii. If any institute is being inspected at any point of time, when institute has few trades and units affiliated for more than 5 years, all the trade/units of the institute shall be inspected and affiliated afresh even if few units were affiliated for less than 5 years.

3. Government of India has accepted the above recommendations of council for implementation with immediate effect. Henceforth, the affiliation granted to trade/ units of Government and Private ITIs with NCVT will be granted for five years only. Inspection of trades/ units already affiliated which are more than five years old shall be carried out in phased manner for which detailed instructions will be issued separately.

Yours faithfully,



(Sharda Prasad)

Director General / Additional Secretary

Contd..2/-

Copy to:-

1. Principal CTI Chennai, MITI Haldwani, Calicut, Jodhpur, Choudwar, NVTI, Noida and all RVTIs.
2. All Officers up to JDT level of DGE&T (HQ)
3. P. R. O., Ministry of Labour & Employment, Government of India for wide publicity.
4. Secretary General, Quality Council of India, Institution of Engineers Building, IInd Floor, 2 - Bahadur Shah Zafar Marg, New Delhi - 110002, India.



(D. Mallick)  
Director of Training  
Member Secretary, NCVT

Copy for information:

1. PS to Minister of Labour and Employment
2. PPS to Secretary (L&E)
3. PPS to DG/AS

No. DGE&T- 19/09/2013-CD (Pt.)  
Government of India  
Ministry of Labour & Employment  
Directorate General of Employment & Training (DGE&T)  
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Shram Shakti Bhawan, New Delhi  
Dated: 04<sup>th</sup> March, 2014

OFFICE MEMORANDUM

**Subject: Implementation of Recommendation of the Working Group for revamping all DGE&T Schemes.**

A Working Group had been constituted for revamping of all DGE&T schemes. The 2<sup>nd</sup> Meeting of the Working Group held on 28<sup>th</sup> January, 2014 at Shram Shakti Bhawan, New Delhi.

2. The following recommendations of the working group have been accepted by the competent authority for implementation:

- a) Every State Government should constitute a committee, with representation from the DGE&T/ NCVT, to stipulate norms for maximum fee chargeable by private ITIs. The fee model should be tied to grading of ITIs and trade.
- b) States follow different methods of admission. To bring uniformity across the country, all the entrance examinations for admission to ITIs should be phased out over the period of next 2-3 years. All the States should move to centralised admission based on marks of qualifying examinations. This will reduce the delay in admission and students will apply to single entry point. The states can use their own/DGE&T web portal for online application and admission.
- c) On the job training/ project work is to be made mandatory for Craftsman Training Scheme (CTS) courses to ensure that pass-outs from ITIs are market ready.
- d) In all the ITI courses, there will be a break of one week between two semesters to facilitate maintenance of workshops and skill upgradation of trainers etc.
- e) Contractual faculty should be hired against all vacant sanctioned posts in Government ITIs till these are filled up by regular appointments. ITIs / IMCs be delegated the authority to hire them.
- f) In order to ensure that the quality of contractual instructors hired in ITIs also remain at par, it is made mandatory that instructor training be conducted by the State Governments for all contractual instructors who have served for more than 3 years.
- g) Regular skill upgradation is must for trainers. Hence one or two weeks of refresher training may be made mandatory for trainers, at least every three years.
- h) In order to ensure that vocational training is accessible to all, affordable Government infrastructure needs to be provided to candidates so that they do not have to rely purely on private institutions. States therefore, need to take

steps for promoting establishment of private ITIs in areas where the density of ITIs is less than the national average and at the same time continue setting up more ITIs in public sector, especially in trades requiring higher investment and for which private sector is not much willing.

- i) In order to build capacity and ensure consistent availability of quality manpower for jobs such as paper setting, invigilation, tabulation, paper checking for various examinations, a pool of Paper Setters, Examiners, Moderators, Tabulators and Checkers should be created. A transparent process of inviting online applications for these jobs should be developed. For the assessment of practical examination, retired instructors of ITIs as well as workshop faculties of polytechnics etc. may be empaneled as assessors and prepared for assessment procedures.
- j) The placement tracking should be done by State Government at State Directorate level. IVRS tracking and online portal may be used for this purpose.
- k) As per the NCVT guidelines issued in October, 2012 affiliation granted to Government and Private ITIs is valid for a period of five years from the date of affiliation and after every five years, the institute will be inspected afresh. It was also informed that inspection of trades/ units already affiliated which are more than five years old shall be carried out in phased manner. It has now been decided that State Governments should ensure that all Government ITIs (affiliated more 5 years ago) should apply for re-affiliations through the year 2014-15 as per details below:

Timeframe	Percentage of ITIs applying
Quarter 1, 2014-15	10%
Quarter 2, 2014-15	20%
Quarter 3, 2014-15	30%
Quarter 4, 2014-15	40%

It is further informed that all private ITIs (affiliated more 5 years ago) must apply for re-affiliation latest by the end of 2<sup>nd</sup> quarter of 2014-15.



(Alok Kumar)

Director General/ Joint Secretary

To

1. Secretaries/ Principal secretaries of all the State Governments / UT Administrations dealing with Vocational Training;
2. Directors dealing with Vocational Training of all the State Governments / UT Administrations;

Copy to:

1. Directors, ATI Chennai, Hyderabad, Mumbai, Kolkata, Kanpur, Ludhiana, CSTARI Kolkata, ATI(EPI) Hyderabad & Dehradun, FTI Bangalore & Jamshedpur and NIMI Chennai



सत्यमेव जयते

MINISTRY OF LABOUR & EMPLOYMENT  
SHRAM SHAKTI BHAVAN  
NEW DELHI - 110001

श्रम एवं रोजगार मंत्रालय  
श्रम शक्ति भवन  
नई दिल्ली-110001  
Tele : 91-11-23 71 02 65  
Fax : 91-11-23 35 56 79  
E-mail : secy-labour@nic.in

गौरी कुमार, आई०ए०एस०  
भारत सरकार के सचिव  
GAURI KUMAR, I.A.S.  
Secretary to Govt. of India

D.O. No. DGET-6/Misc/2014-TC  
Dated 09.04.2014

Dear Jugals,

Industrial Training Institutes play a vital role in economy of the country especially in terms of providing skilled manpower. Trades in large number of ITIs, both in government and private sector, were affiliated by NCVT long time back. There has been a strong feedback from the industry that these ITIs urgently need to upgrade the training infrastructure in tune with change in syllabus of trade(s) prescribed by NCVT to meet demand of industry. Therefore, in the year 2011, NCVT decided that henceforth affiliation to ITIs would be granted for five years only and all the ITIs, which were affiliated before five years, would be affiliated afresh. This was communicated vide letter No. DGET-19(4)/2012-CD dated 01.11.2012(copy enclosed).The issue was also discussed in the State Labour Secretaries' meeting on 31<sup>st</sup> January, 2014.

The matter was again taken up by the Working Group for 'revamping of all DGET schemes' and the Group has recommended that re-affiliation of old ITIs be ensured immediately. This recommendation has been accepted and accordingly it has been required that 10% of the Govt. ITIs affiliated more than 5 years ago should apply for re-affiliation within Quarter 1, 2014-15, 20% in Quarter 2, 30% in Quarter 3 and 40% in Quarter 4. In respect of private ITIs, all (which are more than 5 years old) must apply by second quarter of 2014-15 for re-affiliation (copy enclosed).

As per existing procedure of grant of affiliation/re-affiliation with NCVT, all the applications are to be submitted online to NABET (QCI) along with requisite documents.

It is, therefore, requested that the concerned officers of the State Government may kindly be suitably instructed to ensure that all the ITIs submit their applications as per aforesaid schedule. As per our record, there are 26 nos. of such Govt. ITIs and 475 nos. of private ITIs with seating capacity of 8464 and 82,036 respectively in your State.

Timely submission of application for re-affiliation and at the same time upgrading the training infrastructure to comply with the present NCVT norms would be critical so that these institutions are able to continue running NCVT affiliated courses from August, 2015 session and deliver good quality training commensurate with the laid down standards.

With warm regards,

Yours sincerely,

(Gauri Kumar)

Encl. As Stated above

Shri J.K. Mohapatra,  
Chief Secretary,  
Government of Odisha,  
Orissa Secretariat,  
Bhubaneswar - 751 001.



No. DGE&T-6/Misc/2014-TC  
Government of India  
Ministry of Labour & Employment  
Director General of Employment & Training  
New Delhi

Dated 24.4.2014

To  
The Director/Commissioner  
Employment & Training (dealing with Craftsmen Training Scheme)  
All States

Subject: Re-affiliation of ITIs, granted affiliation before 5 years

Sir/Madam

As you are aware that Industrial Training Institutes play a vital role in economy of the country especially in terms of providing skilled manpower. Trades in large number of ITIs, both in government & private sector, were affiliated by NCVT long time back. There has been a strong feedback from the industry that these ITIs urgently need to upgrade the training infrastructure in tune with change in syllabus of trade(s) prescribed by NCVT to meet demand of industry. Therefore, in the year 2011, NCVT decided that henceforth affiliation to ITIs would be granted for five years only and all the ITIs, which were affiliated before five years, would be affiliated afresh. This was communicated vide letter No. DGET-19(4)/2012-CD dated 01.11.2012 (copy enclosed). The issue was also discussed in the State Labour Secretaries' meeting on 31<sup>st</sup> January, 2014.

2. The matter was again taken up by the Working Group for 'revamping of all DGET schemes' and the Group has recommended that re-affiliation of old ITIs be ensured immediately. This recommendation has been accepted and accordingly it has been required that 10% of the Govt. ITIs affiliated more than 5 years ago should apply for re-affiliation within Quarter 1, 2014-15, 20% in Quarter 2, 30% in Quarter 3 and 40% in Quarter 4. To meet aforesaid criterion, the ITIs setup upto the year 1963 may apply in Q 1, ITIs setup upto the year 1986 may apply in Q 2, ITIs setup upto the year 1996 may apply in Q 3 and remaining ITIs granted affiliation upto the year 2009 may apply in Q 4.

3. All private ITIs, granted affiliation before 5 years i.e. upto the year 2009 must apply by second quarter of 2014-15 for re-affiliation (copy enclosed).

4. As per existing procedure of grant of affiliation/re-affiliation with NCVT, all the applications are to be submitted online to NABET (QCI) along with requisite documents.

5. It is, therefore, requested that the all the ITIs apply on line to QCI portal, accordingly and would be able to complete the exercise of re-affiliation before August 2015 failing which admission for the session 2015-2016 may not be permitted in the trades affiliated to NCVT.

Yours faithfully,



(R.L. Singh)

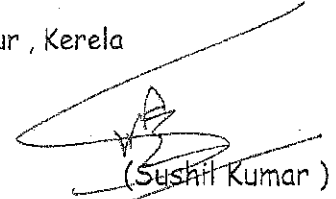
Deputy Director General (T)

Copy to : 1. Prof. M. Ranga Rao, National Coordinator, Federation of All India Private ITI associations, Chanakya-No.6, Camp Road, Selaiyur, East Tambaram, Chennai-600 073.

2. The Chairman, Federation of all India private ITI Association #40/1  
Vijayaraghavachariyar Road, Salem 636 007

3. The Chairman, Federation of all India private ITI Association, # 12 kamraj nagar Main Road, Avadi Chennai 600071

4. The General Secretary, All India Tech Education Society, Trissur, Kerala

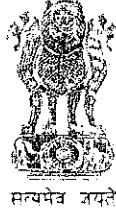


(Sushil Kumar)

Deputy Director Training



Alok Kumar  
IAS



Director General  
Employment and Training  
Ministry of Labour and Employment  
Government of India  
Room No. 108, Shram Shakti Bhawan  
Rafi Marg, New Delhi-110001  
Phone : +91-11-23710446  
Fax : +91-11-23351878  
email : alokkumar@nic.in

D.O. No. DGET-6/Misc/2014-TC  
Dated 9.05.2014

Dear Dr Kumar

This is in continuation of the Secretary' (L&E) letter of even no. dated 09.04.2014 (copy enclosed) regarding re-affiliation of ITIs, granted affiliation before 5 years, to ensure availability of infrastructure in the institutes as per norms laid down by NCVT.

In this regard, I wish to request you to kindly take up the matter on top -priority as Industrial Training Institutes play a vital role in economy of the country especially in terms of providing skilled manpower. This was earlier communicated vide letter No. DGET-19(4)/2012-CD dated 01.11.2012 (copy enclosed) and was also discussed in the State Labour Secretaries' meeting on 31<sup>st</sup> January, 2014.

Working Group for 'revamping of all DGET schemes' has recommended that 10% of the Govt. ITIs affiliated more than 5 years ago should apply for re-affiliation within Quarter 1, 2014-15, 20% in Quarter 2, 30 % in Quarter 3 and 40 % in Quarter 4 and all private ITIs, granted affiliation before 5 years i.e. upto the year 2009 will apply by second quarter of 2014-15 for re-affiliation. It is clarified that at the time of inspection for re-affiliation, all existing trade (s) affiliated to NCVT will be inspected afresh including trade(s) affiliated even after year 2009.

It is, therefore, requested that the concerned officers of the State Government may kindly be suitably instructed to ensure that all the ITIs submit their applications as per aforesaid schedule and obtain re-affiliation timely, failing which admission for the session 2015-2016 may not be permitted in the trade(s) affiliated to NCVT.

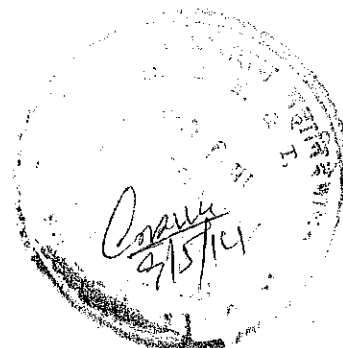
With regards

Yours Sincerely,

encl. a/a

  
(Alok Kumar)

Dr. Chandra Shekhar Kumar  
IAS, Commissioner-cum-Secretary  
Emp. & Tech. Edu. & Trg. Deptt.,  
Cuttack, Orissa





**Proposed timelines for periodic re-affiliation of ITIs (Govt. &Pvt ),  
affiliated before 5 years**

A total no. of Govt. ITIs 1997 exists as on 31.12.2009. Schedule of grant of re-affiliation is as follows:

Sl. No.	Percentage of ITIs	Nos. of ITIs	Quarter for online submission to the QCI for accreditation	Time period for Inspection & Accreditation by QCI	Time period for DGET to scrutinize and grant of affiliation by Sub-committee of NCVT
1.	10%	200	April-June 2014	July - September, 2014	October -November, 2014
2.	20 %	400	July-Sept. 2014	October 2014 - December, 2014	January - February, 2015
3.	30%	600	Oct.- Dec. 2014	January - March, 2015	April -May , 2015
4.	40%	797	Jan-March 2015	April - June, 2015	July - August , 2015

A total no. of Pvt. ITIs 4990 exists as on 31.12.2009. Schedule of grant of re-affiliation is as follows:

Sl. No.	Percentage of ITIs (No. of ITIs)	Quarter for online submission to the QCI for accreditation	Time period for Inspection & Accreditation by QCI	Time period for DGET to scrutinize and grant of affiliation by Sub-committee of NCVT
1.	100 %	July-Sept. 2014	October 2014 - February 2015	March - May, 2015



DGE&T-6/Misc/2014 -TC

Government of India

M/o Labour & Employment

Directorate General of Employment & Training

Shram Shakti Bhawan

New Delhi

Dated: 15.05.2014

To

The Director

Directorate of Industrial Training & Vocational Education,

30, Bay's Building, Sector-17

Chandigarh -160017

Subject: Re-affiliation of existing ITIs

Sir

I am to forward herewith copy of D.O letter of even no dated 9.5.2014 addressed to the Principal Secretary of your state regarding re- affiliation of existing ITIs , granted affiliation for more than 5 years. It is requested to kindly pursue the matter on priority and to highlight difficulty, if any. I would also like to inform that efforts are being made by QCI to simplify the process of online application on portal and apart from this, some Workshops are also proposed at convenient locations across the country in order to make awareness, as guidance and to give hands on practice for this exercise by experts .

Yours faithfully,

( Deepankar Mallick )  
Director of Training

CR  
Plz issue to  
all S/103

18/5/14

19/5/14



Speed Post

**DGET-6/MISC/2014-TC**  
**Government of India**  
**Ministry of Labour & Employment**  
**Directorate General of Employment & Training**  
**Shram Shakti Bhawan, Rafi Marg, New Delhi-110 001**

Dated 17.07.2014

To

**The Principal Secretaries**  
**States /UTs**

Sub: Expediting the process of re-affiliation of ITIs & to forward action plan -  
reg.

Sir/Mam

As you are aware Industrial Training Institutes play a vital role in economy of the country especially in terms of providing skilled manpower. These ITIs were set up long back and need re affiliation in order to ensure infrastructural facilities as per today's industry demand. In this context, vide our Secretary' letter dated 9.4.2014 addressed to the Chief Secretaries, it was advised to apply online on QCI web-portal adhering to following schedule:-

Sl. No	% age of ITIs	Nos. of ITIs	Quarter for online submission to the QCI for accreditation	Time period for Inspection & Accreditation by QCI	Time period for DGET to scrutinize and grant of affiliation by Sub-committee of NCVT
<b>Govt. ITIs</b>					
1.	10%	200	April-June 2014	July - Sept.-2014	October -November, 2014
2.	20 %	400	July-Sept. 2014	Oct- 2014 - Dec, 2014	January - February, 2015
3.	30%	600	Oct.- Dec. 2014	Jan - Mar, 2015	April -May , 2015
4.	40%	797	Jan-March 2015	April - June, 2015	July - August , 2015
<b>Pvt. ITIs</b>					
5.	100 %	4909 <small>(as on year 2009)</small>	July-Sept. 2014	Oct 2014 - Feb 15	March - May, 2015





In this endeavor, it is informed that Quality Council of India has been advised to extend all its cooperation and based upon the problems highlighted by the some of the States/institutes, DGE&T has also suitably reviewed norms for re-affiliation .

Modified norms for instructors for re-affiliation of ITIs are as follows:

- ✓ New Principals & instructors appointed in Private ITIs after 1.7.2014 & in Govt. ITIs, after 1.7.2015 should be as per NCVT norms. The Principals & instructors appointed before the above mentioned dates would be exempted from qualification point of view. Additional year is given to Govt. ITIs as change in Recruitment Rules (RRs) and also selection process consumes time by State Government/ service commission.
- ✓ Instructors, who were appointed before five years (i.e., before year 2009), should be trained under the Crafts Instructor Training Scheme (CITS) before Aug 2016. Instructors, who are superannuating in June 2018 or before, should be exempted from training under CITS. Other instructors appointed during past five year (2009-2014) should be trained under CITS before Aug 2017.
- ✓ Principals of the Government ITIs are authorized to sign on plan layout in place of registered Architect.

It is worth mentioning here that State of the Odisha has already sent their action plan along with status of their application on QCI web-portal.

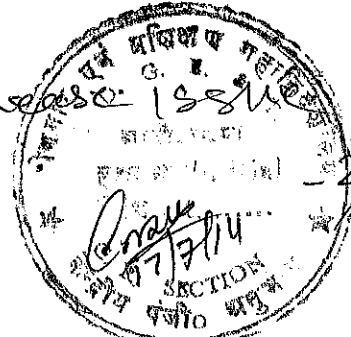
In view of above, you are requested to expedite the process of online application on QCI web-portal of Govt. & Pvt. ITIs as per schedule & forward your action plan at the earliest to this Directorate General. A statement of number of ITIs due for re-affiliation by August 2015, is annexed herewith for ready reference.

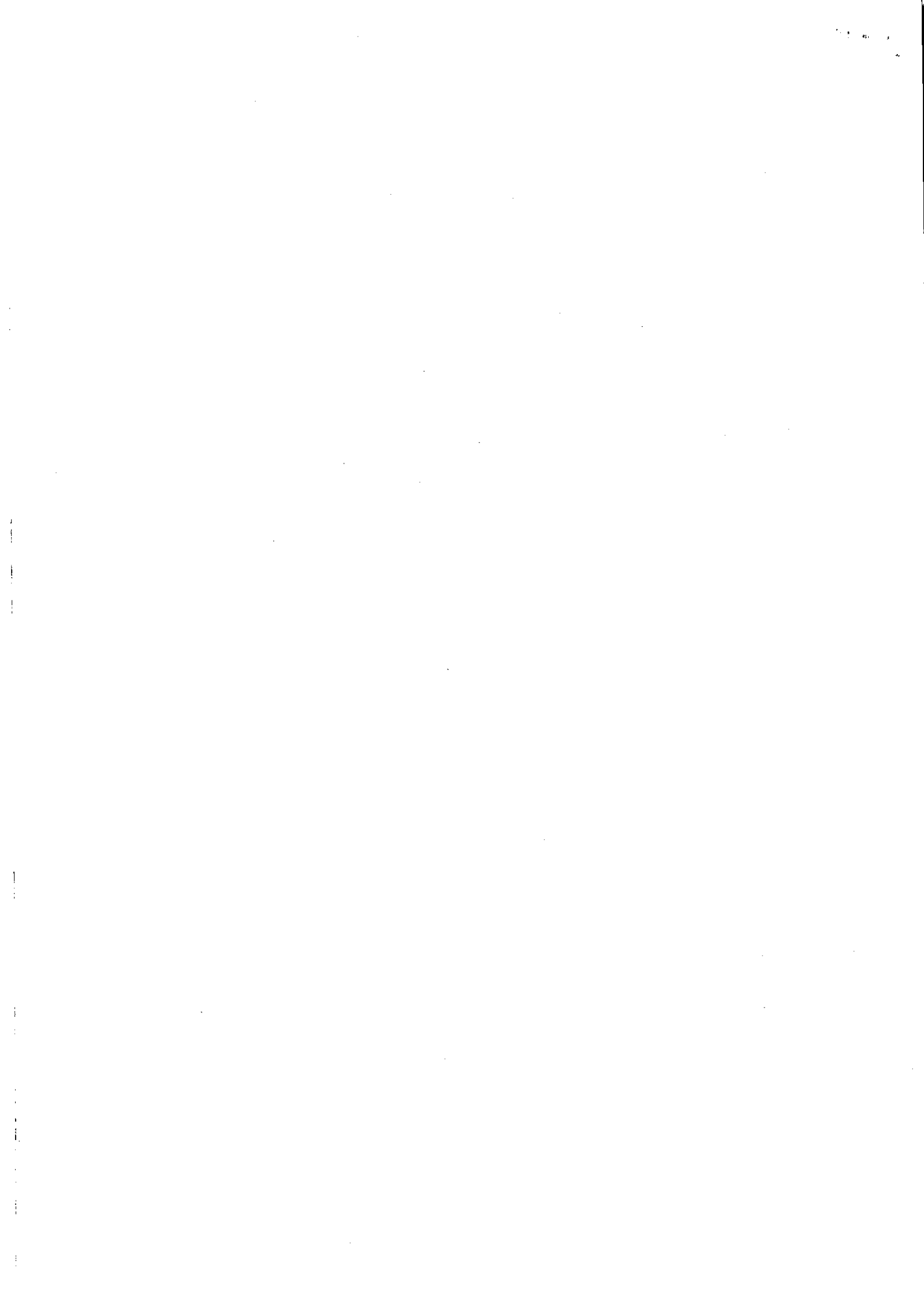
Yours faithfully,

  
(Alok Kumar)

Director General/ Joint Secretary

Copy to : Prof. M. Ranga Rao, National Coordinator, Federation of All India Private ITI Associations, Chanakya-No.6, Camp Road, Selaiyur, East Tambaram, Chennai-600073

OK  
CR Please issue by speed post  
  
17/10/12



Annex to letter No.  
DLET-6/m/c/201452  
dated 17.2.14

<b>Statement of No of ITIs due for re-affiliation by August 2015</b>				
Sl. No.	Name of State/UTs	Number of Govt. ITIs	No of ITIs due for application by June 2014	Number of Pvt. ITCs
1	CHANDIGARH	2	0	0
2	DELHI	16	2	56
3	HARYANA	81	8	77
4	HIMACHAL PRADES	66	6	60
5	JAMMU & KASHMIR	37	4	1
6	PUNJAB	94	10	123
7	RAJASTHAN	112	11	464
8	UTTAR PRADESH	239	24	309
9	UTTRAKHAND	58	6	26
10	ANDHRA PRADESH	88	9	457
11	KARNATAKA	149	15	903
12	KERALA	34	3	443
13	LAKSHDWEEP	1	0	0
14	PODUCHERRY	6	0	9
15	TAMIL NADU	60	6	615
16	ARUNACHAL PRAD	5	0	0
17	A & N ISLAND	1	0	0
18	ASSAM	28	3	3
19	BIHAR	34	4	161
20	Jharkhand	19	2	78
21	MANIPUR	7	1	0
22	MEGHALAYA	5	0	2
23	MIZORAM	1	0	0
24	NAGALAND	8	0	0
25	ORISSA	25	3	431
26	SIKKIM	1	0	0
27	TRIPURA	8	1	0
28	WEST BENGAL	51	5	21
29	CHATTISHGARH	73	8	23
30	D & N HAVELI	1	0	0
31	DAMAN & DIU	2	0	0
32	GOA	10	1	4
33	GUJARAT	150	15	332
34	MADHAYA PRADESH	150	15	51
35	MAHARASHTRA	375	38	260
		1997	200	4909

