

To,
The Principal
Government ITI College
Sujangarh ,Rajasthan

02 -Feb-2022

Subject – Proposal for ITI campus recruitment

Dear Sir,

Greeting of the day !

We “**HRVS India Private Limited**” authorized campus recruitment partner of **Suzuki Motor Gujarat Private Limited** are putting up this proposal for Campus hiring at your Institute.

The details of campus recruitment and eligibility criteria are mentioned below for your reference

Written Test Venue – Government ITI Sujangarh , Rajasthan.

Interview Venue – Government ITI Sujangarh , Rajasthan.

Written Test Date: 08- Feb- 2022

Interview Date: 08- Feb- 2022

Educational Criteria- 10th pass with 50% marks & ITI pass with 60% marks

Age Criteria- 18 Yrs to 23 Yrs

Year of ITI pass out – ITI pass out candidates in year 2015, 2016, 2017, 2018, 2019 & 2020 & 2021

Trades- Fitter, Diesel Mechanic, Motor Mechanic, Turner, Machinist, Welder, Electrician, Tool & Die Maker, Plastic Processing Operator, COE (Automobile), Tractor Mechanic and Painter General

Category of Institutes- Government/Semi Government/ Private ITIs

ITI certification - NCVT or SCVT

Gender – Only male candidates can participate

Compensation and benefits of employees will be as below:

- Monthly (CTC) **INR 20100/-**
- Monthly take home **INR 13925/-**
- Subsidies Meal
- Uniforms at Company Cost
- Safety Shoes & other PPEs at Company Cost
- Leaves (As per company norms)

- Dormitory on nominal Charges-1000 Rs
- Covered under GPA, Medclaim & term policy - As per company Policy

Recruitment Process:

HRVS Team will do initial screening of all the eligible applicants as per eligible criteria mentioned above, Initial screening will includes verifying original documents of applicant as mentioned below and conduct written test paper. Final screening includes face to face interview. The said activities will be done on the same day of recruitment process

Original documents required during screening –

- 10th Passing certificate / Mark sheet (original and sets of 2 photocopies)
- 12th Passing certificate / Mark sheet (original and sets of 2 photocopies), if applicable
- ITI Mark sheets all semesters (original and sets of 2 photocopies)
- Government ID Proofs - Aadhar Card / PAN Card (original and sets of 2 photocopies)
- 3 Recent passport size photographs

Employment details:

Selected candidates in final screening will be hired on fixed term contract for seven months. After successful completion of seven months as FTC, they will be assessed by the Suzuki Motors management based on their performance for next level as company trainee towards permanent employment.

Looking forward your consent and support to make this campus recruitment drive grand successful

FOR HRVS INDIA PRIVATE LIMITED

Thanking You

**Harish Raghav
Director**

CTC Breakup

Sr. No.	Description	Amount (Per Month)
1	Basic	9600
2	Conveyance	1500
3	Supplementary Allowance	4600
4	Washing Allowance	300
5	Attendance Incentive	1800
Gross Salary		17800
Deductions		
6	EPF (Employee Share)	1800
7	Professional Tax	200
8	Canteen (1 Time Food in Company Canteen)	875
9	Company Dormitory / Hostel Charges	1000
Total Deduction		3875
In Hand Salary		13925
10	Retention Bonus	500
11	EPF (Company Share)	1800
CTC (Gross Salary + Retention Bonus + EPF Company Share)		20100